

CORRIGENDUM No: 1
to the
INSTRUCTION TO TENDERERS and CONTRACT NOTICE
for the TENDER 08-316/7

Publication Ref: BENEFIT-CN1-SO 2.1-SC 007 (08-316/7/13)

27.10.2020

Subject: Tender for External expert to provide installation of metering equipment in the pilot building in Bitola, monitoring of results and evaluation and analysis of the pilot project before and after energy efficiency refurbishment. External expert for supervision the works in pilot project with publication reference 08-316/7

Location – Bitola

The following alterations and/ or corrections are made to the TERMS OF REFERENCE:

The former text:

2. Timetable

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	15.10.2020	15:00
Last date for the contracting authority to issue clarification	19.10.2020	
Deadline for submitting tenders	27.10.2020	14:00
Interviews (if any)	N/A	-
Completion date for evaluating technical offers	02.11.2020	-
Notification of award	09.11.2020	-
Contract signature	09.11.2020	-
Start date	09.11.2020	-

* All times are in the time zone of the country of the contracting authority
□ Provisional date

Shall read as new text:

2. Timetable

	DATE	TIME*
Deadline for requesting clarification from the contracting authority	15.10.2020	15:00
Last date for the contracting authority to issue clarification	19.10.2020	
Deadline for submitting tenders	04.11.2020	14:00
Interviews (if any)	N/A	-
Completion date for evaluating technical offers	10.11.2020	-
Notification of award	11.11.2020	-
Contract signature	16.11.2020	-
Start date	16.11.2020	-

* All times are in the time zone of the country of the contracting authority

□ Provisional date

The former text:

8. Submission of tenders

Tenders must be sent to the contracting authority before 27.10.2020 14:00. They must include the requested documents in clause 4 above and be sent:

- **EITHER** by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip¹, to:

Municipality of Bitola/Project BENEFIT

61 Boulevard 1-st of May

7000 Bitola

- **OR hand delivered** by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

¹ It is recommended to use registered mail in case the postmark would not be readable.

Municipality of Bitola/Project BENEFIT

61 Boulevard 1-st of May

7000 Bitola

Tenders submitted by any other means will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

Tenders must be submitted using the double envelope system, i.e., in an outer parcel or envelope containing two separate, sealed envelopes, one bearing the words '**Envelope A — Technical offer**' and the other '**Envelope B — Financial offer**'. All parts of the tender other than the financial offer must be submitted in Envelope A (i.e. including the tender submission form, statements of exclusivity and availability of the key experts and declarations).

The outer envelope should provide the following information:

- a) the address for submitting tenders indicated above;
- b) the reference code of the tender procedure **BENEFIT-CN1-SO 2.1-SC 007 (08-316/7)**
- c) the words 'Not to be opened before the tender-opening session' and Не отворај пред сесија за отворање на тендерот;
- d) the name of the tenderer.

The pages of the technical and financial offers must be numbered.

Shall read as new text:

8. Submission of tenders

Tenders must be sent to the contracting authority before **04.11.2020 14:00**. They must include the requested documents in clause 4 above and be sent:

- **EITHER** by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip², to:

Municipality of Bitola/Project BENEFIT

61 Boulevard 1-st of May

7000 Bitola

² It is recommended to use registered mail in case the postmark would not be readable.

- **OR hand delivered** by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

Municipality of Bitola/Project BENEFIT

61 Boulevard 1-st of May

7000 Bitola

Tenders submitted by any other means will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

Tenders must be submitted using the double envelope system, i.e., in an outer parcel or envelope containing two separate, sealed envelopes, one bearing the words '**Envelope A — Technical offer**' and the other '**Envelope B — Financial offer**'. All parts of the tender other than the financial offer must be submitted in Envelope A (i.e. including the tender submission form, statements of exclusivity and availability of the key experts and declarations).

The outer envelope should provide the following information:

- e) the address for submitting tenders indicated above;
- f) the reference code of the tender procedure **BENEFIT-CN1-SO 2.1-SC 007 (08-316/7)**
- g) the words 'Not to be opened before the tender-opening session' and Не отворај пред сесија за отворање на тендерот;
- h) the name of the tenderer.

The pages of the technical and financial offers must be numbered.

All other terms and conditions of the Terms of reference remain unchanged. The above alterations and /or corrections to the Terms of reference are integral part of the Terms of reference.

The following alterations and/ or corrections are made to the CONTRACT NOTICE:

14. Provisional commencement date of the contract

The former text:

14. Provisional commencement date of the contract
09.10.2020

Shall read as new text:

14. Provisional commencement date of the contract

16.11.2020

All other terms and conditions of the Contract Notice remain unchanged. The above alterations and /or corrections to the Contract Notice are integral part of the Contract Notice.